

**PHILIPPINE HEART CENTER
NOTICE OF VACANCY**

Date of Posting : May 11, 2020

No.	Position Title	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nutritionist-Dietitian I	HS2149	11	22,316.00	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080	N/A	Nutrition & Dietetics Division
2	Clerk III	HS1969	6	15,524.00	Completion of 2 years studies in college	None required	None required	CS Sub professional	N/A	Procurement Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 25, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of Authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JEAN A. WONG

Acting Chief, Human Resource Management Division

8th Flr. Medical Arts Bldg. Philippine Heart Center, East Ave., Quezon City

hrd@phc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.